

WATER ORTON PARISH COUNCIL

Dear Councillor

You are hereby summoned to the Annual Meeting of the Parish Council on Wednesday 15th May 2019 at **6.00 pm** at the Pavilion, Openfield Croft, Water Orton, where the following issues will be considered. **The official meeting will commence at 6.00 pm prompt. Owing to the limited time available there will be no public forum.**

PRESS AND PUBLIC WELCOME

A G E N D A

Signature *D J Robinson*

Clerk to the Council

Date: 09.05.2019

1. Election of Chairman
2. Apologies for Absence and reasons given
3. To receive the Chairman's Declaration of Acceptance of Office
4. To receive all councillors Declaration of Office
5. To decide when any Declarations of Acceptance of Office which have not been received as provided by law, shall be received
6. To remind Councillors to submit/update their Notice of Registable Interests
7. Election of Vice Chairman
8. To agree dates of council meetings for the year
9. To appoint members for the following committees and review remit of and delegation of functions of committee
 - Finance
 - Maintenance
 - Personnel
10. To appoint representatives to sit on outside bodies
11. To agree to review council's Standing Orders and Financial Regulations
12. To agree to appoint Mr Bill Robinson to carry out the Internal Audit of the accounts for year ending 31st March 2019
13. To agree a date for councillor training
14. To agree payment of the following accounts

Payee	Details	Amount
Hyperbole	Website posting	£36.00
Chubb	Emergency lighting system service	£136.92
N Smith	Cleaning materials	
D Robinson	Postage stamps	£8.40
P Bellis	Salary - May	
N Smith	Salary - May	
D Robinson	Salary - May	
D Robinson	Allowance March/April/May	£48.00
BHIB	Insurance	£4457.96

