

MINUTES OF THE MEETING OF WATER ORTON PARISH COUNCIL

held on Thursday 5th January 2023 at 6.30pm at the Pavilion, Open Field Croft.

Present: Cllr. P. Robinson (Chair), Cllr. C. Chown, Cllr. K. Hailstone, Cllr. W. Rees, Cllr. S. Stuart. Cllr R. Lowe from item 22/93

Guests in Attendance: 2

Public in Attendance: 1

Minute Taker & Clerk: Kate Clover, clerkwopc@gmail.com

22/84. Apologies: Cllr. N. Bevan

22/85. Public Participation: Resident asked for an update regarding the bus shelter. Chair advised we would try to look at this for the February meeting.

22/86. Declarations of Interest and Dispensations: None.

22/87. Minutes:

- a) It was RESOLVED to accept the minutes of the Extraordinary Parish Council meeting held on 12th October 2022
- b) It was RESOLVED to accept the minutes of the Parish Council meeting held on 27th October 2022
- c) The draft minutes of the HR Meeting held on 1st December 2022 were received and the recommendations approved.
- d) The draft minutes of the Finance Committee Meeting held on 1st December 2022 were received and the recommendations approved.
- e) Cllr Stuart commented that the Chair had been requested to remind Councillors of the importance to adhere to the Code of Conduct and to ensure that all members were treated respectfully. Chair commented that the previous meeting had been disappointing, and that behaviour had not been acceptable. Clerk advised that the Council could consider adopting the Civility & Respect Pledge (in association with NALC) at a future meeting and it was agreed that all Councillors, Staff and Members of the Public should expect to not encounter bullying, abuse or harassment in the course of their role or attendance. With the above points duly noted it was RESOLVED to accept the minutes of the Extraordinary Parish Council meeting held on 1st December 2022

22/88. Reports from County and District Councillors (for information only) if present:

Updates were received from County Cllr Watson

- **Highways:**
 - Ramp at Orchard Nursery site - WCC exploring appropriate means to site the ramp.
 - B'ham Rd / Mytton Rd roundabout – WCC looking into hardening the surface
 - Marsh Ln / Minworth Rd – work ongoing to implement measure to stop HGV's
 - Watton Lane / A446 between HS2 sites - There is a dip in the pavement which has been reported and WCC will fix.
 - Parking outside station buildings - TRO is now in place meaning parking restrictions are now enforceable, bay markings will be put in place.

Cllr Robinson had witnessed police struggle to drive past someone parked on the zigzags and drive on without speaking to the driver regarding their illegal parking. County Cllr Watson advised to report this to Warwickshire Police, parking on zigzags is still enforceable by the police.

- **Planning:**
 - HS2 applications for the Bromford Tunnel and the Borrow Pits - NWBC & WCC are continuing to appeal both application and they will likely go to the Secretary of State for decision.
 - Old School Site – WCC plan to commence development soon after plans are approved. Provisional plans have now gone to the local planning authorities.

Cllr Stuart asked whether he could expect any feedback from Warwickshire Property Development Group following the public consultation meeting. County Cllr Watson expected that they would be in touch in due course, he has not yet seen the plans but

is aware of the intent is to preserve the external aesthetics of the Old School building whilst redeveloping this internally and overall appears to be a sympathetic development in terms of density and style.

Cllr Chown asked whether County Cllr Watson had looked into a proposal for a one-way system in Plank Lane mentioned at the previous meeting. County Cllr Watson would aim to provide a response / update for the following meeting.

Updates were received from Borough Cllr Reilly:

- Planning – Old School Site - Application has come in, suggestion has been made not to include an internal playground on the development to encourage integration with the village. Clerk asked whether a contribution would be made from the developer towards the upkeep of the village playground in lieu of this. Cllr Reilly advised this may be something that can be requested for S106 funding. As the Old School site is an allocated housing site planning is likely to be granted but that NWBC Planning will be looking to ensure the application provides housing for local residents in need of housing and a mix of housing including smaller bungalows to give resident in the village the opportunity to downsize and in turn free up larger family homes. Improvements to the village green will be a key consideration when application goes to the board. WCC & Warwickshire Property Development Board will be keen to maximise the development value of the site but will likely sell to a commercial developer who will then be keen to maximise the amount of housing they can place on the site.
- Warm Space Hub - NWBC & Rugby Club have managed to get some Warm Spaces grant funding to provide a Hub from January to March as well as a cost-of-living grant to bring in specialist support to the Hub for residents. Various services and sessions planned such as a foodbank and advice on reducing household bills. On Thursdays 1pm-2pm a Personal Trainer will hold group physio sessions to help with mobility. The hub will open from 10am-4pm, there will be board games, cake and other activities adapted to those using the service aiming to reduce loneliness and isolation. Hub will be advertised on social media and in the Coleshill Post.

22/89. Reports from Chairman and Councillors (for information only): Cllr Robinson expressed disappointment that in losing three Councillors but hopeful to recruit three more and achieve a positive end to the current term of the Council.

Cllr Chown advised the playground inspection report had been completed. Kickboard repairs were still outstanding, Cllr Robinson advised he would chase this repair. Cllr Chown advised there were no other faults to report, however it was noticed that at the Green that there is no dog bin toward Attleborough Lane and the other dog bins were overflowing. Have bins been emptied? Previous plastic dog bin toward Attleborough Lane was vandalised, to consider metal bin for this location.

22/90. Prospective Councillor presentation/s: Russell Lowe briefly introduced himself to the Council.

22/91. Co-option: The Parish Council voted on the prospective candidates for the three casual vacancies as follows:

Cllr Chown proposed Russell Lowe for co-option as a Parish Councillor, seconded by Cllr Stuart and it was RESOLVED that Russell Lowe be co-opted to the Parish Council.

Cllr Stuart proposed Ralph Coldrick for co-option as a Parish Councillor, seconded Cllr Rees and it was RESOLVED that Ralph Coldrick be co-opted to the Parish Council.

The decision to fill the remaining vacancy was deferred until 26th Jan and applications to be reopened until 19th Jan. Clerk will contact remaining applicants to advise.

22/92. Declaration of acceptance: Russel Lowe signed his Declaration of Acceptance of Office form before the Clerk and joined the Parish Council. Clerk will arrange for Ralph Coldrick to sign the declaration of acceptance of office form in her presence in due course. A register of interests form would be given to the new members to complete.

22/93. Committees & Representations: The decision to amend the structure of the Council was deferred until May.

It was RESOLVED to appoint Cllr Lowe and Cllr Rees to the Finance Committee

It was RESOLVED to appoint Cllr Stuart to the HR Committee, currently only 2 members are on this Committee a further vacancy remains.

It was RESOLVED to dissolve the platinum project working group

22/93(1). Planning:

- a) To consider pre-planning application consultation for a Mobile Phone Base Station (Cornerstone) at Gypsy Lane, Water Orton. No comments or concerns raised.

b) To consider new application received 4th January:

Reference	Address	Details	WOPC comment	NWBC decision
PAP/2022/0542	18 Maud Road, Water Orton	Proposed single storey side and rear extensions and revisions to outbuilding	None	

c) To report decisions on previous planning consultations:

Reference	Address	Details	WOPC comment	NWBC decision
PAP/2022/0522	Land Adjacent To Dog Inn, Marsh Lane, Water Orton	Proposed construction of 9 no. residential dwellings (use class C3) with associated access, car parking and landscaping together with relocation of access to adjacent public house	None	Pending Decision
PAP/2022/0592	Old Churchyard Of St Peter And St Paul, Old Church Road, Water Orton,	Works to trees in Conservation Area	None	Accepted - No Objection to Works
PAP/2022/0584	Land At Junction Lichfield Road Watton Lane, Water Orton	Application for a Certificate of Appropriate Alternative Development	Object on grounds of safety concerns and potential loss of green space.	Pending Decision

22/94. Finance:

a) It was RESOLVED to approve the payment schedule for December/January.

Payee	Supplier	Type	Invoice no.	Details	Net Amount	VAT	Total	Payment Status
D. Burley	Aldi	BACs		Screenwash - reimbursement	£ 2.49	£ 0.50	£ 2.99	PAID 02/12/22
K. Dewsbury	B&Q	BACs		Lopers - reimbursement	£ 19.00	£ -	£ 19.00	PAID 06/12/22
Orchard Nurseries	Orchard Nurseries	BACs		Christmas Tree	£ 30.00	£ -	£ 30.00	PAID 07/12/22
Irwin Mitchell	Irwin Mitchell	BACs	3643324	Professional Fees	£ 1,250.00	£ 250.00	£ 1,500.00	PAID 08/12/22
Waterplus	Waterplus	DD	INV00495629	Water - Pavilion	£ 11.14	£ -	£ 11.14	PAID 14/12/22
NWBC	NWBC	BACs	722389	Garage Rent	£ 127.40	£ -	£ 127.40	PAID 16/12/22
P. Robinson	Unknown	BACs		Stationery for tender documents	£ 2.99	£ -	£ 2.99	PAID 16/12/22
P. Robinson	Post Office Ltd.	BACs		Postage for tender documents	£ 8.70	£ -	£ 8.70	PAID 16/12/22
BT	BT	DD	MO20	Broadband – Pavilion	£ 28.21	£ 5.64	£ 33.85	PAID 20/12/22
Staff	Staff	BACs		Staffing Costs	£ 8,415.24		£ 8,415.24	PAID DECEMBER
Fleet	Fleet	BACs	SI223642	14 x 10L Pitchmarker C White	£ 326.88	£ 65.38	£ 392.26	TO PAY
ESPO	ESPO	BACs	6793014	Toilet Roll, Blue Roll, Mops - Pavilion	£ 50.10	£ 10.02	£ 60.12	TO PAY
Turnock	Turnock	BACs	52052	Christmas Lights 2022	£ 4,906.00	£ 981.20	£ 5,887.20	TO PAY
							£ -	
				TOTAL EXPENDITURE	£ 15,178.15	£ 1,312.74	£ 16,490.89	
							Outstanding amount to pay	£ 6,339.58

An additional invoice has been received from Jerroms for £180 (EX VAT £150) which as a regular will be paid under delegated authority and put onto the next payment schedule. A direct debit for Opus Energy was paid on 24th Dec for £571.80 (EX VAT £476.50) the invoice was received on 30th December after the agenda was issued and so this will be put on the following payment schedule. Today an overdue account letter was received from Chubb stating two invoices totalling £522.34, no invoices have been received by the Clerk however works orders were sent to advise that Chubb carried out their usual contracted services on the invoice dates. Credit control contacted for copy invoices and Clerk will pay under delegated authority due to this being a continuous contract and it will appear on the following payment schedule.

b) It was RESOLVED to approve the 2022-23 Accounts and Bank Reconciliation to 28th December 2022.

c) The 2023-24 Draft Budget was deferred to the Finance Committee for a recommendation to come back to full Council on 26th January. Finance Committee will need to meet before 19th Dec.

22/095. NWBC / WOCAG Grant – Site outside Village Car Park: Cllr Robinson proposed, and Cllr Hailstone seconded and it was RESOLVED to return the £5,000 grant to NWBC.

22/96. Clerk Report:

a) Bookings - It was RESOLVED to agree a hire rate of £15 per hour for a Charitable Organisation looking to hire. Room hire rates are subject to change and review.

