

MINUTES OF THE MEETING OF WATER ORTON PARISH COUNCIL

held on Thursday 23rd February 2023 at 6.30pm at the Pavilion, Open Field Croft.

Present: Cllr. W Rees (Chair); Cllr. N. Bevan, Cllr. C. Chown, Cllr. R. Coldrick, Cllr R. Lowe, Cllr. W. Rees, Cllr S Stuart.

Guests in Attendance: Borough Councillor Reilly

Public in Attendance: 2

Minute Taker & Clerk: Kate Clover, clerkwopc@gmail.com

22/121. Election of a Chair / Vice Chair:

- a) It was RESOLVED for Cllr Rees to chair this evenings' meeting.
- b) It was proposed by Cllr Chown and seconded by Cllr Bevan and RESOLVED to elect Cllr Rees as vice chair of the Parish Council for the remainder of 2022-23.

22/122. Apologies:

Cllr. P. Robinson, Cllr K Hailstone

22/123. Public Participation

- a) **Members of the public and press** Query regarding whether there was any update on the Bus Shelter, advised that this was to be discussed later in the meeting and quotations were being gathered by Cllr Robinson. Resident advised company admitted taking HGV over the bridge, suggested speed limit of 20mph for the village. No objections from Parish Council in principle however this has been investigated previously and WCC had a speed sensor that showed average speed below 30mph. Accident this week is evidence of speeding in the village. Borough Councillor Reilly advised he and County Cllr Watson are looking at re-design of Mytton Road island and the road towards the GP Surgery. Could the 30mph limit be extended further down Marsh Lane rather than upon the junction. Beaver Metals development (should this go through) will be looking to implement an obstruction on Marsh Lane to reduce speed. Cllr Reilly suggested village gateways are considered by PC. Suggestion from Cllr Bevan to look to trim hedges on Mytton Road before the next speed watch which is due in the 3rd week of March.
- b) **Reports from County and Borough Councillors**

County Cllr Watson sent apologies for the meeting and provided the following written report:

- Old School site - work to demolish newer buildings and secure old school should be completed very soon. A meeting is arranged for early Mar with County Council, Police and Fire Service to discuss what else can be done to secure old school building to deter anti-social behaviour.
- Plank Lane flooding - Meeting took place with Phil (Cllr Robinson), BBV and County Flooding and Highways to review flooding issues. A report has been submitted by flood team and is currently under review.
- HS2 - our MP, reps from Borough Council and myself met in Water Orton with the HS2 Minister (Huw Merriman) to discuss local issues with the works.
- A message from a WO resident to BBV - *On behalf of all the residents on Attleboro Lane in Water Orton. I'd like to send a sincere thank you to everyone involved at VMS for cutting back the hedge this month. As you have no doubt seen, the lane is narrow and the encroaching branches of the hedge had reduced this to an even narrower lane over the years. It is now back to a workable width allowing everyone to pass each other without diving into the hedge to avoid collisions.*

Borough Cllr Macdonald sent apologies for the meeting.

Borough Cllr Reilly confirmed that the hedge trimmed was by the school, HS2 meeting with government inspector was useful as Secretary of State is due to make a decision on the tunnel at Attleboro and legal challenge on the tunnel will be made and day of the visit there was a significant amount of activity at the site. Conveyor belt discussed as a way of reducing dust and noise. NWBC set budget last night and £1,000 to be made available for each ward for the King's Coronation.

- c) **Police representative** - PCSO Demi Smith sent her apologies and provided the following written report:
 - Old primary school – over the last year we have had several reports regarding youths breaking into the old primary school land and setting fires – I have contact with the construction manager for the demolition work and he sent me some footage of a couple of the youths. I took the footage to the local high schools and was able to identify one of the youths. I invited the youth and their mother to the station and I have issued him with an Acceptable behaviour contract (similar to an ASBO) which the youth and his mother have signed to say he is not to go to the demolition site or abuse the security staff working there. I have also spoken to

Warwickshire fire and rescue about the fire side of things and I am holding a multiagency meeting with them in the next couple weeks to discuss the importance of securing the remainder of the site once the back buildings have been demolished. Fire and rescue are also going to get their bike team out to offer reassurance to the community.

- X5 RTCs
- X1 suspicious circumstances – we had three separate calls on one night stating a male who was possibly in drink was knocking doors trying to sell something. An area search was conducted with no trace of the male.
- X1 Road – A vehicle was completely blocking a pavement on Old Church Road. Me and Johnny attended and saw the vehicle was causing a bad obstruction, so we had the vehicle removed.

On 17th Feb, I had a meeting with highways WCC at the Water Orton shops. They have proposed extending the black railings down to the pedestrian crossing so people can no longer park two up on the pavement. If they decide to still park on the crossing once the railings are installed they will be completely blocking the road so hopefully this should deter them from doing so.

- d) **HS2 representative** - Matt Glover sent his apologies and provided the following written BBV Construction update:
- Overnight closures for utility diversions on Gilson Road, 13 March until 18 March. This will include closures in place from 9.00pm until 5.00am each night to complete works on both lanes of the roadway.
 - Traffic management for utility diversions along A446 and Watton Lane, 3 April until 19 May. This will be three phases of 24-hour traffic lights that will be manually controlled from 7.00am until 7.00pm.
 - Continued piling works for Water Orton Viaducts and Chattle Hill Structure throughout first half of 2023 in areas near A446, Watton Lane and Gilson Road.
 - Continued 24 hour working at our compound off the B4118 Birmingham Road for tunnel preparations and Water Orton Cutting works.
 - Works for the Attleboro Lane overbridge to continue throughout 2023, this will initially include piling works and earthwork preparations.

22/124. Declarations of Interest and Dispensations: None

22/125. Minutes:

- a) It was proposed to amend minute 22/119 Staffing Matters to include the resolution to appoint Cllr R Coldrick to the HR Committee. With this amendment it was RESOLVED to approve the minutes of the Parish Council meeting held on 26th January 2023

22/126. Reports from Chairman and Councillors (for information only): None

22/127. Co-option candidates: None

22/128. Planning:

- a) To consider new application/s

Reference	Address	Details	WOPC Comments
PAP/2022/0529	Horse Shoe Cottage, 9 Plank Lane, Water Orton, B46 1TB	Erection of single storey side garage extension	None
PAP/2021/0372	Flexdart, Marsh Lane, Water Orton, B46 1NS	Development of 5 industrial units and extension to unit D for Class E (g) (i) (ii) and (iii) (offices, research and development and industrial processes. Class B2 (general industrial) and class B8 uses (storage or distribution). Application for replacement metals reclamation and recycling processing works dealt with by WCC (reference)	Clerk to request consultation expiry date to be extended to the beginning of April so a meeting can be arranged with Beaver Metals to discuss S106 funding, planting, air quality, highways, illuminated signage etc. If extension not agreed draft comments to be submitted by Clerk under delegated authority in conjunction with agreement of majority of councillors via email

- b) To report decisions on previous planning applications made by NWBC.
- 18 Maud Road, Water Orton, B46 1PD - Proposed Single Storey Side And Rear Extensions And Revisions To Outbuilding, - Granted

22/129. Grant Applications: It was RESOLVED to award £200 Grant Funding to the 1st Water Orton Brownies for the budget year 2022-23 towards the heating and decorating of the hut used by the Scouts and Brownies . Clerk will advise that they may apply for further funding in 2023-24.

22/130. King's Coronation: PC to consider applying to NWBC for some funding from the £1,000 grant per ward for the King's Coronation. Discussion was had regarding The Kings Wardrobe, a High Street Safari, a trail for residents

and visitors, appealing to families and children and that trail could encourage visits to local organisations and businesses. Cllr Stuart will speak with local organisations and businesses to check for further interest and report to the next meeting.

22/131. Bowls Pavilion Toilet Rebuild:

Work on the toilet rebuild commenced at the end of January and the fair weather had meant that work was progressing well and possibly even ahead of schedule. The first two grant payments have been received from HS2 Groundworks and the invoices for the enabling works and first stage have been paid as agreed. Fencing contractors have conducted site visit and purchase order raised for the work now that satisfactory specification and references have been obtained.

22/132. General Maintenance

- a) Play Inspection Report: Cllr Chown advised swing by the school has a gauge out of the seat, a replacement may be required if further damage sustained.
- b) Small Items of General Maintenance
 - i. Bollards – It was RESOLVED to obtain a budget quotation for knee rail fencing on Attleboro Lane replacement bollards on Attleboro Lane
 - ii. Dog Bin, Attleboro Lane- Council discussed to replacing dog waste bin with a litter bin for general waste. Item delegated to the Maintenance Committee for further discussion / recommendation.
 - iii. Kickboard Fence Repairs – It was RESOLVED to ratify the Kickboard Fence Repairs authorised by the Clerk under delegated authority.
 - iv. Pavilion Shed Lock – it was RESOLVED to delegate this item to the Maintenance Committee.
 - v. Pavilion Maintenance – it was RESOLVED to delegate this item to the Maintenance Committee.
 - vi. Goal Post Sockets – it was RESOLVED to delegate this item to the Maintenance Committee.
 - vii. Bus Shelter – Clerk advised that Cllr Robinson was obtaining quotes for a clear shelter with seats. Cllr Bevan advised that a brick built shelter had previously been agreed. Item delegated to the Maintenance Committee for further discussion and recommendation to be brought back to Council.
 - viii. See-Saw – Resident has contacted PC for an update on see-saw repairs at the Playing Field. See saw was decommissioned and it had been previously decided that the see-saw from The Green would be moved to the Playing Field when the play equipment at the Green was replaced. The platinum jubilee play project has stalled due to a lack of funding. Further consideration to be given to how this project will move forward. It was RESOLVED to appoint Cllr Stuart to the maintenance committee.

22/133. Clerk Report

- a) Bank Account – £75 received from Lloyds TSB for their error, Clerk not set up correctly as administrator. Unity Trust Submission Form signed for new account set up. Deposit cheques of £500 for current and savings accounts to be authorised on payment schedule.
- b) Mobile Phone – it was RESOLVED to purchase a 1p mobile phone PAYG SIM card (by purchasing a £10 top up) and to purchase the £3 per month unlimited calls and texts boost.
- c) Internal Audit – Main priorities for year end, asset register and risk assessments.
- d) Van – refunds of vehicle tax and insurance received from previous clerk as agreed.
- e) Training – it was RESOLVED to ratify the Clerk's decision taken under delegated authority to purchase Elections training and playground inspection training from WALC.
- f) Co-options – Clerk had contacted previous applicants and re-advertised the remaining casual vacancy. One expression of interest had been received but no applications.
- g) Coleshill Post – It was RESOLVED to publish an article in the March Edition regarding election and voter ID. Cllr Stuart will draft an article and Clerk will check this is in keeping with the guidance.
- h) Correspondence – noted.

22/134. GOV.UK Domain, Website & Email – Item deferred to the next meeting.

22/135. Finance:

a) It was RESOLVED to approve the payment schedule for February.

Supplier	Details	Net Amount	VAT	Total	Payment Status
Castle Bromwich Roofing	Bowls Shed Roof Repair	£ 780.00	£ 156.00	£ 936.00	PAID 08/02/23
Currys Business	Laptop	£ 566.03	£ 113.20	£ 679.23	PAID 08/02/23
Stibbs Haulage	Enabling Works - Bowls Pavilion Toilet Rebuild	£ 3,500.00	£ 700.00	£ 4,200.00	PAID 13/02/23
M Jenkins Construction Ltd	Main Works - Stage 1 - Bowls Pavilion Toilet Rebuild	£ 17,760.00	£ 3,552.00	£ 21,312.00	PAID 13/02/23
Waterplus	Water - Pavilion	£ 11.14	£ -	£ 11.14	PAID 14/02/23
BT	Broadband – Pavilion	£ 28.21	£ 5.64	£ 33.85	PAID 21/02/23
	Total Paid	£ 22,645.38	£ 4,526.84	£ 27,172.22	
Unity Trust Bank	Deposit to open current account	£ 500.00	£ -	£ 500.00	TO PAY
Unity Trust Bank	Deposit to open savings account	£ 500.00	£ -	£ 500.00	TO PAY
Vodafone	Mobile Phone (Jan)	£ 15.48	£ 3.10	£ 18.58	TO PAY
Vodafone	Mobile Phone (Feb)	£ 15.48	£ 3.10	£ 18.58	TO PAY
WALC	Planning for Elections - Training	£ 30.00	£ 6.00	£ 36.00	TO PAY
Chubb	Fire Extinguisher Service & Replacements	£ 215.56	£ 43.13	£ 258.69	TO PAY
NWBC	Grounds Maintenance (Final Bill 2022/23)	£ 535.05	£ 107.01	£ 642.06	TO PAY
Newsagents	6 x 2nd Class Stamps	£ 4.08	£ -	£ 4.08	TO PAY
Wilko	A4 Paper 1 ream	£ 3.50	£ 0.70	£ 4.20	TO PAY
Amazon	24 x Mini Jumbo Toilet Roll - Pavilion	£ 30.84	£ 6.16	£ 37.00	TO PAY
Ankerside	Car Parking - Vodafone visit	£ 1.67	£ 0.33	£ 2.00	TO PAY
Clerk	Mileage Claim Dec-Feb	£ 7.20	£ -	£ 7.20	TO PAY
Lichfield DC	Building Control Inspection Fees	£ 336.00	£ 67.20	£ 403.20	TO PAY
Staff	Staffing Costs	£ 3,881.90	£ -	£ 3,881.90	JANUARY
OPUS Energy Ltd	Electricity - Pavilion	£ 694.35	£ 138.87	£ 833.22	DUE 24.02.23
Croner HR	HR Fees	£ 124.71	£ 22.18	£ 146.89	DUE 28.02.23
	Outstanding amount to pay	£ 3,013.92	£ 397.78	£ 3,411.70	
	TOTAL EXPENDITURE	£ 25,659.30	£ 4,924.62	£ 30,583.92	

b) It was RESOLVED to approve the 2022-23 Accounts and Bank Reconciliation to 14th February 2023.

22/136. Items for the next meeting: Model Publication Scheme, Code of Conduct. Potential speed reduction measures and how best to lobby WCC for further investment.

22/137. Date, Time and Place of next Parish Council Meeting: Thursday 30th March at 6:30pm at Openfield Croft, The Pavilion.

22/138. Date, Time and Place of the Annual Assembly of the Parish Meeting: Cllr Stuart to check availability of school hall for Saturday 13th, 20th and 27th May.

22/139. Closed Session: It was RESOLVED to move into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the sensitive nature of business to be discussed for items 22/140 – 22/142.

22/140. Payroll: It was RESOLVED to write to Jerroms and instruct them to correct their error with HMRC and seek recompense as appropriate.

22/141. Playing Field Covenant: It was RESOLVED to seek further advice from WALC and bring back to the next meeting.

22/142. Pavilion Bookings and Pitch Hire: It was agreed to allow facepainting, bouncy castles etc. as long as adequate insurance / risk assessments in place. To adopt standard conditions of hire. It was RESOLVED to not renew the pitch hire agreement for the Coleshill Colts U14's/15's for 2023/24.

There being no further business the Chairman declared the meeting closed at 21:35

..... Signed

..... Date