

NOTICE OF A MEETING OF THE FINANCE COMMITTEE OF WATER ORTON PARISH COUNCIL

To be held at the Pavilion, Openfield Croft, at 9:30 am on Thursday 04 January 2024

Members of the public and the press are welcome to attend.

28 December 2023

You are invited to attend a meeting of the Finance Sub-Committee of Water Orton Parish Council to be held at the Pavilion, Openfield Croft at **9.30 am** on **Thursday 04 January 2024** at which the following business will be transacted

If you have any queries regarding this information, please do not hesitate to contact the Clerk.

Rachel Scully
Parish Clerk

A G E N D A

- 1. Apologies:** To receive and approve reasons for absence
- 2. Declarations of Interest and dispensations:** To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.
- 3. Minutes:** From Finance Meeting held on 12 October 2023 for information, **(APPENDIX 1)**, adopted under minute 23/088 of full council meeting held on 26 October 2023 **(APPENDIX 2)**
- 4. Payment schedule and Summary of Accounts:** Payment schedule to end of December, and summary of accounts to end of November and December, for information and consideration only, for approval at full council meeting **(APPENDIX 3)**-to follow
- 5. Budget 2023/24:** Review the budget to date, and consider anticipated spend to year end 2023/24 **(APPENDIX 4)**-to follow
- 6. Closed Session:** To consider moving into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the business to be discussed in part for item 5.
- 7. Fees & Charges 2024/25:** To consider fees & charges 2024/25 to recommend to Council
- 8. Budget 2024/25:** Consider planned expenditure for 2024/25, and prepare the draft budget for 2024/25, (including consideration of increase of precept amount) to recommend at full council meeting
- 9. Reserves:** To review earmarked reserves
- 10. Internal Controls Review:** To consider and review the Council's existing Internal Controls, taking into account the new digital accounting package, Scribe, and the level of access by other users.
- 11. Date for next meeting:** To set a time, date & place for next Finance Sub-Committee meeting

