

Agenda reporting sheet

(Appendix 8)

Meeting date: 31/10/24	Proposer: Councillor Nattasha Freeman
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Agenda Item:	Insert wording to appear on the agenda. The recommendation the motion/resolution that you are seeking i.e., “to resolve to...” “To note that ...”	You are asked to consider for resolution, the launch of a WOPC newsletter used to message the village on a two monthly cycle. Regular features likely to include a “you said we did” heading where we can tell the villagers what has been asked of us that we have supported/how we have supported them and others. We could talk about what is happening in the village and planned events: and include a Q&A section promoting interaction. Whilst we may highlight from time-to-time businesses in the Village who have news this will not be used to advertise any businesses.
Background Information:	Insert as much information as possible so that councillors have the detail, they need to make an informed decision e.g., cost, time, long term/short term project, where, how, when why??	We are promoting more community engagement. Few people go to our website, come to our monthly meetings and other avenues for sharing news on what we have done/are planning to do is limited: there are constraints placed on us by messaging through “the Bridge”/“Coleshill News” and our Facebook page is in its infancy. If we advertised our events on each <i>time</i> single application this would work out as a more expensive option for messaging: to include delivery resources. We have already looked into the publication costs of an A3 double sided printed newsletter, and for a typesetter to finish off the content in a professional way. If Council approve we would look to getting a first issue out before Christmas
Background Documents:	This is a first application.	
Implications to be completed:		
Staffing Implications	N/A	
Council objectives:	To promote community engagement.	
Equalities & Human Rights	N/A	
Crime and Disorder	N/A	
Biodiversity	N/A	
Financial	There are no financial implications at this stage	Yes
	There will be financial implications	Yes
	There is provision within the budget	Yes
	Decisions may give rise to additional expenditure	Yes
	Decisions may have potential for income generation	No
Legal	Power under which the spend can be actioned	
	GDPR - Data Privacy Impact Assessment	
	Other considerations:	
Risk Management	No risks foreseeable at this time.	

Agenda item requests: these must be received by the Parish Clerk at least 6 working days before the meeting at which you would like your item to be considered.

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