

# MINUTES OF THE MEETING OF THE COMMUNITY ENGAGEMENT COMMITTEE OF WATER ORTON PARISH COUNCIL

**Held at the Pavilion, Openfield Croft, at 12.30pm on Wednesday 11 September 2024**

**Present:** Cllr. N Freeman (Chair), Cllr. S Stuart, Cllr. K Brown, Cllr. R Coldrick, Cllr. D Room

**Guests in Attendance:** 0

**Minute Taker & Clerk:** Rachel Scully, clerk@wopc.org.uk

## AGENDA

The clerk opened the meeting at 12.40pm

Agenda Item:	Minute:	Action:
<b>CE24.07</b>	<b>Election Of Chair:</b> Cllr N Freeman was elected to Chair the meeting.	
<b>CE24.08</b>	<b>Public Participation:</b> No members of the public attended the meeting.	
<b>CE24.09</b>	<b>Apologies:</b> None.	
<b>CE24.10</b>	<b>Declarations of Interest and dispensations:</b> None.	
<b>CE24.11</b>	<b>Minutes:</b> The minutes of the Community Engagement Sub-Committee meeting held on Wednesday 14 August 2024 were received and agreed.	
<b>CE24.12</b>	<b>Update- Platforms for Community Engagement:</b> The following update was provided: The administration of the Water Orton Parish Council Facebook page was in the process of being organised, with Cllr Freeman to be the appointed administrator. It was agreed that Cllr Coldrick would be the appointed moderator.  The clerk to obtain further information regarding any necessary standard disclaimers/social media policy for the Facebook page.  Discussed articles that could be placed in "The Bridge" on a regular basis and of which should be kept general, outlining the Parish Council's support to community projects and for the purpose of getting more knowledge out to the community.  To use "The Coleshill Post" to get information out regarding dates of meetings of the Parish Council and to advertise the Parish Council website.  There were discussions about the proposals for the village newsletter (including whether it should be online). The format of the newsletter to	<b>RS</b>

	<p>include a “Whats Happening” page- whats on in Water Orton that maybe of public interest to engage the wider community. Suggested date for the release of the newsletter being end of October 2024, to try and attract volunteers to help distribute the newsletter possibly reaching out on the Facebook page.</p> <p>SS to look into all the funding options to support the costs of the production of the newsletter.</p>	<p><b>SS</b></p>
<p><b>CE24.13</b></p>	<p><b>Update - Use of village spaces for events:</b></p>	
	<p>Discussions about running an event at the community centre, George Road a smaller targeted event due to the space available. A christmas event was suggested. To explore possible suitable events, coffee mornings or a food event such as hot potatoes.</p> <p>Cllr Stuart mentioned about obtaining another christmas tree for the residents at the other side of the village, Maud Road. Discussed approaching Severn Trent who had in previous years donated christmas trees to the village.</p> <p>Discussions took place about running an event to engage and consult with the youth of the village about youth services. To consider running an event at the Pavilion, with a proposal to invite a guest to teach a skill to those who attend. Suggested dates were Thursday 31 October 2024, but the date was already set down for a Full Parish Council meeting, an alternative date of 07 November 2024 with the suggestion of preparing and providing hot food such as hot dogs.</p> <p>The clerk to look into further information for any necessary requirements including insurance purposes for the event.</p>	<p><b>RS</b></p>
<p><b>CE24.14</b></p>	<p><b>Water Orton Parish Council Website:</b></p>	
	<p>It was agreed to postpone the proposal for a “Questions and Answers” page on the website.</p> <p>There were further discussions about having contact information on the website for companies such as HS2, Severn Trent, and other utility companies who conduct work around the village. When there is disruption or issues around the village due to the works residents could make contact direct. Email addresses and contact information could be set up on google sheets with a web link so residents have the contact information to enable them to report issues. SS to look into setting up the website page.</p> <p>It was suggested that the companies should be approached in writing to obtain direct contact numbers and email addresses for the setting up of the page.</p> <p>Discussed having a page on the website where residents could report potholes and other issues that occur around the village.</p> <p>In addition to the minutes and agendas on the website other information posted should include events taking place in the village and information about community projects the Parish Council has supported.</p>	<p><b>SS</b></p> <p><b>NF</b></p>

<b>CE24.15</b>	<b>Engagement Events:</b>	
	<p>Further discussions about where events could be held round the village such as the Methodist Church, the Link which would depend on availability and cost for room hire.</p> <p>The holding of events at school with further discussions about a village quiz night with fish and chips with donations to the school. Look to make contact with any interested volunteers to help with a community quiz night.</p> <p>To explore with Company of the Curtain whether they would become involved in hosting a murder mystery night.</p> <p>Cllr Stuart mentioned the continuance of spud club until the end of October 2024 and discussions for its continuance in the future.</p>	<b>SS NF</b>
<b>CE24.16</b>	<b>Water Orton Parish Council Change of Name/Terms of Reference:</b>	
a)	The clerk to draft the proposal for the name change to be considered at the Full Parish Council meeting to be held on Thursday 26 September 2024 at 7.00pm.	<b>RS</b>
b)	The clerk to draft the proposal for the "Terms of Reference" for the structure of future meetings to be considered at the Full Parish Council meeting to be held on Thursday 26 September 2024 at 7.00pm.	<b>RS</b>
<b>CE24.17</b>	<b>Date, Time and Place of the next Community Engagement Committee Meeting:</b>	
	To set a time, date & place for next Community Engagement Meeting, suggested date Wednesday 09 October 2024, at 12.30pm at the Playing Field Pavilion, Openfield Croft, Water Orton.	

There being no further business the Chair declared the meeting closed at 3.10pm.

Signed:.....

Dated: .....