

## NOTICE OF A MEETING OF WATER ORTON PARISH COUNCIL

To be held at the Pavilion, Openfield Croft, at 7.00pm on Thursday 31 October 2024

*Members of the public and the press are welcome to attend.*

Dear Councillor,

25 October 2024

You are summoned to attend a meeting of Water Orton Parish Council to be held at the Pavilion, Openfield Croft at **7.00pm** on **Thursday 31 October 2024** at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Clerk or the Chairman.

If you have any queries regarding this information, please do not hesitate to contact the Clerk.

Rachel Scully

Parish Clerk

  
[clerk@wopc.org.uk](mailto:clerk@wopc.org.uk)

### AGENDA

<b>24.172</b>	<b>Apologies:</b>	
	To receive and approve reasons for absence.	
<b>24.173</b>	<b>Public participation:</b>	
	<p>The meeting to adjourn for up to <u>15 minutes</u> (maximum of 3 minutes per speaker) to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. <i>Members of the public wishing to raise issues which are not on the agenda should notify the Clerk, members of the Public may not take part in the Council Meeting itself. You are requested to send your comments to the Clerk by midday on the day of the meeting.</i></p> <p>a) Members of the Public &amp; Press b) Reports from County and District Councillors (for information only) if present: c) Report from Police representative (for information only) if present:</p>	
<b>24.174</b>	<b>Declarations of Interest and dispensations:</b>	
	To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.	
<b>24.175</b>	<b>Minutes:</b>	
	<p>To approve the minutes of the Parish Council meeting held on Thursday 26 September 2024. <b>(Appendix 1)</b></p> <p>To receive the minutes from the Community Engagement Committee meeting held on Wednesday 14 August 2024, Wednesday 11 September 2024 and Wednesday 09 October 2024. <b>(Appendix 2)</b></p>	

<b>24.176</b>	<b>Reports from Chairman, Parish Councillors:</b>	
	To receive update/ reports (if available) <b>(Appendix 3)</b>	
<b>24.177</b>	<b>Clerk's Report:</b>	
	To note the Clerk's Report. <b>(Appendix 4)</b>	
<b>24.178</b>	<b>Parish Councillor Vacancies:</b>	
	Water Orton has two Parish Councillor vacancies. To discuss and consider proposals for advertising the vacancies. <b>(Appendix 5)</b>	
<b>24.179</b>	<b>Community Engagement:</b>	
	<p>a) You are asked to consider for resolution, promotion of a WOPC Facebook <b>(Appendix 6)</b></p> <p>b) You are asked to consider for resolution, that we include the following on a refresh of the WOPC website (1) google sheets and links to utilities and HS2 from our webpage (2) councillors photographs and biographies (3) a short piece on "you said we did" to be refreshed monthly (4) an events section to advertise forthcoming events (5) Governance [working party TORs/Policies etc]. <b>(Appendix 7)</b></p> <p>c) You are asked to consider for resolution, the launch of a WOPC newsletter used to message the village on a two monthly cycle. Regular features likely to include a "you said we did" heading where we can tell the villagers what has been asked of us that we have supported/how we have supported them and others. We could talk about what is happening in the village and planned events: and include a Q&amp;A section promoting interaction. Whilst we may highlight from time-to-time businesses in the Village who have news <u>this will not be used to advertise any businesses</u>. <b>(Appendix 8)</b></p> <p>d) You are asked to consider for resolution, holding a quiz event at Water Orton Primary School as a community engagement exercise. The event to take place on Saturday 28<sup>th</sup> November 2024 <b>(Appendix 9)</b>.</p> <p>e) You are asked to consider for resolution, a proposal to plan to host youth events as part of community engagement. Councillor Stuart is trying to secure funding and support to host a first event where we could invite young people in the village [11-17] to a forum where they could share with the Council what they want to see in the Village. <b>(Appendix 10)</b></p> <p>f) To consider and approve proposals for a Health and Wellbeing Event 2025. <b>(Appendix 11)</b></p>	
<b>24.180</b>	<b>Spud Club:</b>	
	<p>This council resolves to:</p> <p>a) Support the ongoing work of Spud Club by acknowledging the new independent entity and appointing ..... as its representative on the Spud Club operating committee.</p> <p>b) Transfer relevant monies as ring fenced from the received grant on receipt of suitable invoices / receipts.</p> <p>c) That the Parish Council considers at a future date the ownership of capital items previously paid via received grant funds. <b>(Appendix 12)</b></p>	
<b>24.181</b>	<b>Maintenance:</b>	
	<p>a) To receive monthly play inspection report from Cllr Chown, and receive update regarding the repair to the wet pour flooring at the play area on the village green (if available). <b>(Appendix 13)</b></p> <p>b) You are asked to consider for resolution, the installation of the "beware pedestrians emerging sign" in Vicarage Lane. Although the sign has been obtained from BBV free of charge, it is up to WOPC to install it. Investigations thus far have suggested that the sign could be</p>	

	<p>installed in the hedgerow line. which is under the ownership of WOPC so that no planning permission needs to be sought. <b>(Appendix 14)</b></p> <p>c) To consider and approve proposals for external lighting on the pavilion &amp; emergency lighting for the Pavilion and additional outbuilding (used by company of the curtain). <b>(Appendix 15)</b></p>	
<b>24.182</b>	<b>Warwickshire County Council Youth Services Funding Application:</b>	
	<p>a) That this council resolves to submit a bid to Warwickshire County Council Youth Services with a view to support the engagement of villagers aged between the ages of 11 -17.</p> <p>b) That the council seeks to engage with Local Police in the provision of services relating to youth within the village to assist with the reduction of Anti Social Behaviour within the Village.</p> <p>c) That the council requests that relevant clauses relating to young people are prepared for possible inclusion in any review of the neighbourhood plan ahead of the Annual Parish meeting in May 2025. <b>(Appendix 16)</b></p>	
<b>24.183</b>	<b>Warwickshire County Councillors Grant Fund 2024/2025 Round 2:</b>	
	<p>The Project Progress Report is due by 16 November 2024 for the Warwickshire County Councillors Grant Fund 2023/2024 awarded to Water Orton Parish Council for an application for the installation of Tai Chi disks.</p> <p>This council resolves to make a bid to the County Councillors Discretionary Fund for the shortfall for the Tai Chi disks part funded in 2023-24. The deadline for applications is Sunday 03 November 2024 at 5pm. <b>(Appendix 17)</b></p>	
<b>24.184</b>	<b>Finance:</b>	
184a)	It has been reported that the multi strimmer needs replacing. To consider and approve the purchase of a new multi strimmer. <b>(Appendix 18)</b>	
184b)	To approve the payment of the invoice for Jerroms in the sum of £108.00. <b>(Appendix 19)</b>	
184c)	To approve the payment of the invoice for Hyperbole, Website services in the sum of £187.80. <b>(Appendix 20)</b>	
184d)	To approve the payment schedule up to 24 October 2024 and items paid under delegated authority since previous schedule. <b>(Appendix 21)</b>	
184e)	To approve the 2024-25 receipts and payments, and bank reconciliation to 24 October 2024. <b>(Appendix 22)</b>	
<b>24.185</b>	<b>Policies:</b>	
	<p>a) To consider and approve the proposal to change the structure and the workings of the Committee and Sub-Committee meetings within the Parish Council, and adopt the Council Structure 2024/2025 with the "Terms of Reference". <b>(Appendix 23)</b>, with any additional amendments to follow.</p> <p>b) That the council accepts the attached guidelines for those acting as representatives on outside bodies or acting as link councillors. That the council tasks the governance working party to review these guidelines at its next meeting. <b>(Appendix 24)</b></p>	

	<p>c) To consider, approve and adopt the proposal for the interim social media guidelines. <b>(Appendix 25)</b></p> <p>d) To consider, approve and adopt the proposed risk assessment for the playing field. <b>(Appendix 26)</b></p>	
<b>24.186</b>	<b>Election of Councillor to attend WALC Annual Conference and Annual General Meeting:</b>	
	To elect a Councillor to attend and vote at WALC's Annual General Meeting held on Wednesday 6th November 2024 at 4.00pm, The Conference Centre, The University of Warwick, Wellesbourne Campus, Warwickshire, CV35 9EF	
<b>24.187</b>	<b>Planning:</b>	
187a)	<p>To consider new applications:</p> <p><b>Reference:</b> PAP/2024/0244, PAP/2024/0463, PAP/2024/0464. <b>(Appendix 27)</b></p>	
187b)	<p>To report decisions on previous planning applications made by North Warwickshire Borough Council (for information only)</p> <p><b>Reference:</b> PAP/2024/0366, PAP/2024/0271, PAP/2024/0166. <b>(Appendix 28)</b></p>	
<b>24.188</b>	<b>Items for Next Meeting:</b>	
	Clerk to forward Agenda Item Reporting Sheet to Councillors.	
<b>24.189</b>	<b>Date, Time and Place of the next Parish Council Meeting:</b>	
	The next Parish Council is to be held on Thursday 28 November 2024 at 7.00pm at the Playing Field Pavilion, Openfield Croft, Water Orton.	
<b>24.190</b>	<b>Closed Session:</b>	
	To consider moving into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the business to be discussed.	