

WOPC – COMMUNITY ENGAGEMENT WORKING PARTY MINUTES 18.12.24

Held at the pavilion on Wednesday 18th December 2024 @ 11am

Present: Cllr N. Freeman [Chair], Cllr S. Stuart, Cllr K. Brown

Guest in attendance: none **Minute taker:** Cllr S. Stuart

The meeting started at 11:00 hrs and closed at 12:31 hrs

Agenda item	Minute	Action
24.34	Public participation	
	None	
24.35	Apologies	
	None	
24.36	Declaration of interests and dispensations	
	None	
24.37	Minutes of the last meeting	
	Previous minutes approved - proposed KB/ seconded SS. NF to sign and pass to the Clerk for filing at Jan Council meeting. SS to upload to WOPC website.	NF/KB
24.38	Actions from the last meeting	
	Website – SS to upload Social Media policy, details of the Water Orton Parish Council – WOPC Facebook page, and update council structure, committee/WG affiliation and TORs. Including also “we said... you did” [as featured in the Nov 24 Newsletter] and planned events section (NF to send information)	SS/NF
	Newsletter – NF to prepare January edition and send to Council for comment, SS to review/set out and send to print	NF/SS
	The Bridge – NF to draft article for Jan 25 edition and pass to Council for comment ahead of going on holiday 4/1/25	NF
	March Youth Engagement Event – SS to check availability of George Rd community centre and NF to liaise with PCSO D. Smith who is talking to Charlotte Carr in Jan 25 to see if we can plan an appropriate event	SS/NF
	Frailty Club – NF to confirm that Hazlewood Clinic and Satis House are okay for us to host the Feb coffee morning for them	NF
	Village gathering – NF has confirmed April 5 th from 11am-3pm with the School. KB /NF to look into concessions that can run alongside this on the day so we can advertise it as a <i>food festival</i> also	NF/KB
24.39	Communications Update – in addition to comments above	
	Website – SS to upload the Playing Fields Risk Assessment to the website	SS
	Website – NF to revisit the polices which were accepted by Council in May 24 and redraft amended copies as old copies are in pdf so amendments are only sitting on the May Council meeting minutes	NF
	Facebook - Address of Facebook to be posted on our website. Serena has now deleted the old Facebook page after sending a message to followers that the website address was changing to <i>Water Orton Parish Council - WOPC</i> .	SS
	Jan 25 Newsletter – SS wants to add in an article about Street Champions and include the Councillor vacancies & KB needs to include a health services survey as requested at WALC for distribution with the newsletter and responses will go back to WALC so we are only facilitating by circulating it with the newsletter	SS/ KB
24.40	Events Update – in addition to comments above	
	Community Health Bus – KB/NF to check Pavilion availability	KB/NF
	Youth Engagement Event - SS in dialogue on use of the George Rd community centre so decision is to hold this at The Pavilion. NF to update events notice	NF
	Jan events – SS to arrange for setting up <i>Cuppa with a Copper & Credit Union</i> visit to Spud Club. NF to update events notice	SS/NF
	Village Gathering – making sure there is some budget for this and incidentals	NF
24.41	Date of next meeting	
	Tuesday 21 st January 2025 @11am and NF to book the pavilion through the Clerk	NF

Signed as a true and verified copy: Name: N Freeman

Signature: *N. Freeman*

Date: 16.1.25