

## WOPC – COMMUNITY ENGAGEMENT WORKING PARTY MINUTES 21.1.25

Held at the pavilion on Tuesday 21<sup>st</sup> January 2025 @ 11am

**Present:** Cllr N. Freeman [Chair], Cllr S. Stuart, Cllr K. Brown

**Guest in attendance:** none

**Minute taker:** Cllr S. Stuart

The meeting started at 11:00 hrs and closed at 13:00 hrs

Agenda item	Minute	Action
25.01	<b>Public participation</b>	
	None	
25.02	<b>Apologies</b>	
	None	
25.03	<b>Declaration of interests and dispensations</b>	
	Interests – item on the agenda re: youth grant allocation to Spud Club. SS as Spud Club Chair NF as Spud Club committee member	
	Dispensation – to meet publishing deadline NF sent article to The Bridge without Council consultation	
25.04	<b>Minutes of the last meeting</b>	
	Amended minutes accepted. Proposed KB. Seconded SS.	
<i>Meeting adjourned to facilitate a Teams call with Active Travel Team at Warwickshire County Council (Warks CC)</i>		
25.05	<b>Actions from the last meeting (18.12.24)</b>	
	NF to send word copies of the minutes and agenda to SS for the purpose of drafting future minutes: agenda to be sent to the Clerk for information	Completed
	NF to sign previous minutes as a true copy and send to the Clerk	Completed
	SS to amend WOPC website to inc. <a href="#">social media policy (completed)</a> – new Council structure and committee/working group affiliation - Council TORs - events schedule – and “you said... we did” as advertised in the Nov edition of The Villager	SS for outstanding actions
	WOPC Facebook - NF to set up as <i>send messages</i> only so that we do not have to responded to chats: due to current lack of resource	Completed
	SS to discuss <i>google sheets</i> policy at SMZ so that we can be better equipped to communicate to villagers proposed roadworks. SS still in dialogue with Tremayne.	SS
	SS to proceed with youth grant application	Completed
	SS to chase availability of George Rd Community Centre for holding future village events – still with SS and Warks CC	SS
	SS to arrange for set up January events - “Citysave” at Spud Club and “Cuppa with a copper” at the Library. NF to update events sheet and post on all available noticeboards	Completed
	NF to draft the Jan edition of The Villager and distribute to Council for comment and SS for comment and to send to print by 4.1.25	Completed NF – SS o/s
	SS to draft for inclusion in The Villager article on Street Champions & KB to draft article for WALC health services & questionnaire	Completed
24.06	<b>Communications Update</b>	
	Website – new structure agreed to accommodate filing of community engagement items. SS to submit proposal to full Council next week	SS
	Facebook – NF explained that we still only have about 30 followers on the new Water Orton parish Council – WOPC website and it was agreed that we need to advertise it wider. SS to promote on our Website and NF to promote through the Water Orton Village Facebook: it is already advertised in The Villager	SS/NF
	Newsletter – still with SS for review. No other Councillors have commented. SS to review and send to print ready for distribution	SS

24.06	Cont...	
	Noticeboards – after a discussion on the best use of noticeboards and the limited space availability, NF to draft a proposal for full Council approval	NF
<b>25.07</b>	<b>Events Update</b>	
	Healthy Heart Campaign – as The Villager has not been distributed and the event is this Saturday it was suggested that we try and advertise it more widely ASAP. NF to update noticeboards and advertise on Facebook	NF
	Feb event – Frailty Club coffee morning. NF has agreed date with Hazlewood Clinic – just awaiting confirmation on Pavilion availability from the Clerk – and NF to chase Satis House who haven't confirmed back yet. NF to update posters once date confirmed	NF/RS
	March Youth Engagement Event – the Active Travel Team suggested that their event would be better run at the Village Gathering than a single event: perhaps also at the WO Carnival but facilitated by the WOPC. KB to confirm the Village Gathering details with them. NF to check whether 76 Dental would accommodate them on their car park before contacting the Carnival Committee. We will need another event for March: NF to check progress on Atherstone youth worker contact with PCSO Demi Smith	KB / NF NF
	Village Gathering – NF to start to reach out to the people who manned desks last year on behalf of their respective societies/clubs to invite them now that the School have confirmed the date and times – 5 <sup>th</sup> April from 11am-3pm	NF
	Village Gathering – KB to chase candidates to facilitate a food festival alongside the Gathering event	KB
<b>25.08</b>	<b>Bids/Grants</b>	
	SS detailed the £5k grant now received to support proposed youth engagement activities - this will be shared with Council next week - £1k will go to Spud Club to raise youth engagement and SS has made enquiries about an inflatable to draw the youth to Spud Club nearer school closing time when Spud Club is quieter: NF to make enquiries from Gill Day to run the event at the Methodist Hall	SS / NF
<b>25.09</b>	<b>AOB</b>	
	None raised	
<b>25.10</b>	<b>Date of the next meeting</b>	
	Tuesday 18 <sup>th</sup> February @ 11am	

Signed as a true and verified copy: **Name:** Nattasha Freeman **Signature:** *Freeman* **Date** 26.1.25