Agenda reporting sheet

Insert the date of meeting here: Thursday 30 July 2026
(Appendix 06)

Agenda Item: Insert wording to appear on the agenda. The recommendation the motion/resolution that you are seeking i.e., "to resolve to…" "To note that …"	The Council resolves to approve the use of the playing field and Pavilion for the 60th Village Carnival on 29th June 2027.
Background Information: Insert as much information as possible so that councillors have the detail, they need to make an informed decision e.g., cost, time, long term/short term project, where, how, when why??	As per previous years, the Water Orton Carnival Committee (WOCC) would like to hold the event on the 3rd Saturday of June (19th June this year) in the heart of the village on Pavilion Playing Fields. 2027 will see the 60th anniversary of the village's Carnival and planning is already underway to make it the biggest and best yet, reflecting on the history of the village. WOCC obviously welcome and need the support of the Parish Council. WOCC's Chair is happy to attend a Parish Council meeting to outline the plans and the support they would need from the Parish Council. WOCC's small team of volunteers are also planning a range of other events for the village, including an Easter Egg hunt, the annual Pensioners' Party, a Scarecrow Competition and the Santa Sleigh run. All of these they plan and deliver around their work and care commitments and are provided free of charge to residents to bring a sprinkle of magic to Water Orton throughout the year. The Carnival is fundamental in raising the funds to enable WOCC to hold these events.

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	WOCC confirm they have in place the insurances required to cover the event, its participants, traders, visitors and also to make any repairs to the Playing Field and Pavilion in the case of damage caused by vehicles and footfall. They have already engaged the Emergency Services and have garnered support from Warwickshire Police and Fire Service (community engagement as well as covering in case of an emergency). Highways (and Bus Companies) and Licensing will be engaged if Parish Council consent is given to gain approval for the road procession, resulting road closures and for all other compliance. A thorough Risk Assessment is undertaken and shared with Emergency Services, Council(s) and other partners in advance. Proposed dates: W/c 14th June: Marking out of field layout (usually a few days in advance of the event but after football season) Pavilion (18th – 21st June) to include car park: • Friday 18th June: From 9am WOCC HQ established: including first aid, lost property, refreshments, H&S briefings, delivery of toilets and crush barriers and Playing Field set up. • Saturday 19th June: as above, plus Emergency Services briefing and touchdown point. Storage overnight of marquees and WOCC equipment. • Sunday 20th June: WOCC HQ (H&S, first aid, refreshments), removal of WOCC equipment by 4pm. • Monday 21st June: removal of toilets and crush barriers. Playing Field (18th and 19th June): • Field set up, including Fair (tbc) and marquees. • H&S briefing for WOCC and volunteers.
Background Documents: Insert names of documents to be sent out with the meeting papers.	Character and Heritage Objective 1: Protect and improve local character and heritage. Character and Heritage Objective 5: Maintain and improve cultural activities. Character and Heritage Policy 12: The Parish Council shall review and encourage development of culture within Water Orton as referred to in other policies in this plan.

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Water Orton PARISH COUNCIL

SLCC For Local Council Professionals

Implications to be completed:		
Staffing Implications		
Council objectives:		
Equalities & Human Rights		
Crime and Disorder		
Biodiversity		
Financial	There are no financial implications at this stage	
	There will be financial implications	
	There is provision within the budget	
	Decisions may give rise to additional expenditure	
	Decisions may have potential for income generation	
Legal	Power under which the spend can be actioned	
	GDPR - Data Privacy Impact Assessment	
	Other considerations:	
Risk Management		

PLEASE NOTE

Agenda item requests: these must be received by the Parish Clerk at least 6 working days before the meeting at which you would like your item to be considered.

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