

MINUTES OF THE MEETING OF WATER ORTON PARISH COUNCIL

held at the Pavilion, Openfield Croft, at 7.00pm on Thursday 25 September 2025

Present: Cllr. S Stuart (Chair), Cllr. W Rees, Cllr. K Brown, Cllr. C Chown, Cllr. R Coldrick, Cllr P Lamb, Cllr. J Newman, Cllr. P Holloway, Cllr. T Harrison (*joined the meeting after co-option approved, agenda item 25.26.70*)

Guests in Attendance: 9

Minute Taker & Clerk: Rachel Scully, clerk@wopc.org.uk

The Chair opened the meeting at 7.00pm

Agenda Item:	Minute:	Action:
25/26.69	Apologies:	
	Accepted and noted. Cllr R Aitkenhead, Cllr. D Reilly	
25/26.70	Co-Option Candidates:	
	a) Presentation was received from the co-option candidate Toni Harrison b) The co-option of the candidate to the Office of Councillor for Water Orton Parish Councillor was approved. c) The Co-opted Councillor signed the Declaration of Office before the Clerk.	
25/26.71	Public participation:	
	a) Members of the Public & Press Residents discussed concerns and objections regarding a retrospective planning application. b) Reports from County and District Councillors (for information only) if present: The report was noted and received from the Warwickshire County Councillor. c) Report from Police representative (for information only) if present: The police gave a verbal report (which is attached to these minutes) before the meeting was opened by the Chair.	
25/26.72	Declarations of Interest and dispensations:	
	None.	
25/26.73	Minutes:	
	It was RESOLVED to approve the minutes of the Parish Council meeting held on Thursday 26 June 2025.	
25/26.74	Reports from Chairman, Parish Councillors:	
	This item was deferred down the agenda. a) The Chair's Report b) Borough Councillor's Report c) Other reports	
25/26.90	Planning:	
90a)	To consider new applications: Reference: PAP/2025/0431	

	The following concerns were raised: Size of building, usage of building, the blocking out of light, loss of privacy and breach of planning rules. Water Orton Heritage Culture Society offered to speak and give assistance to the residents outside the meeting. SS would mention to North Warwickshire planning that due to residents' views to consider the application proceeding before a planning committee rather than a delegated decision. The Parish Council agreed to make representations to planning based on the residents' views. It was noted that sheds and buildings are not mentioned in the Neighbourhood Plan.	
25/26.74	Reports from Chairman, Parish Councillors:	
	This item was move during the meeting a)The Chair's Report b) Borough Councillor's Report Chair and Borough Councillor's Report was received and noted. c)There were no other reports.	
25/26.75	Clerk's Report:	
	The Clerk's Report was received and noted.	
25/26.76	Community Engagement Meeting:	
	The minutes of the Community Engagement meeting held on Tuesday 05 August 2025 and Tuesday 09 September 2025 were received.	
25/26.77	Advice:	
	It was RESOLVED: a)To receive and note the report presented from the Standards Committee North Warwickshire Borough Council, on complaints in relation to former members of Water Orton Parish Council. b)To commit to consider its contents c To seek appropriate advice to support future action and liaise with key stakeholders and partners. d)To report back to a future meeting of the Parish Council The Clerk to look into training sessions for Councillors on Code of Conduct.	RS
25/26.78	Bowls Club – Lease:	
	Cllr. Chown and Cllr. Holloway declared their interest in this agenda item. It was RESOLVED: a)To carry out appropriate investigations and enquiries as to enable the creation of a suitable lease agreement in relation to the site and buildings used by Water Orton Bowls Club. b)To empower the clerk and any council members that the clerk requests to work towards the production of a full report to be brought back to council at a future date.	RS
25/26.79	Flagpole:	
	It was RESOLVED to: a) Investigate the feasibility of placing a further flagpole within the village, to consider planning permission, the budget and any grant applications.	RS

	b) This item was deferred for a future meeting.	
25/26.80	Common land:	
	It was RESOLVED to note and receive the advice from Roger Taylor, Wellers Solicitors regarding the Parish Council's position and responsibilities in relation to Common Land. No further action to be taken.	
25/26.81	Community Event 2026	
	The Clerk to forward the details onto Cllr. Brown and Cllr. Harrison to further look into the details of the event, with any proposals to be considered at a future full Parish Council meeting.	RS KB TH
25/26.82	38 Degree Petition:	
	Cllr. Coldrick declared his interest in this agenda item. It was RESOLVED to receive and note the response from Baroness Taylor of Stevenage regarding the future funding of Neighbourhood Plans. It was agreed that there would be no further follow upon this matter.	
25/26.83	Election of Councillor to attend WALC Annual Conference and Annual General Meeting:	
	It was RESOLVED to approve the election of Councillor Brown to attend and vote at WALC's Annual General Meeting held online via Zoom on Wednesday, 12 November at 6.00 – 7.00 pm.	KB
25/26.84	Maintenance:	
	a) The monthly play inspection report from Cllr Chown was received and noted. b) The annual independent play inspection reports for Openfield Croft and Vicarage Lane were noted and received. It was noted that further works would need to be carried out on the wet pore surfacing in the summer months. The mass of holes on the village green mentioned in a previous report had sunk and needed topping up with sand. The Clerk to ensure that the task is actioned. There were discussions regarding the completion of the works to the pathway at Vicarage Lane.	RS
25/26.85	Finance:	
85a)	It was RESOLVED to approve the payment for annual play area inspection reports paid to North Warwickshire Borough Council in the sum of £109.42.	
85b)	It was RESOLVED to approve the payment for Pavilion supplies paid to EPSO in the sum of £33.48.	
85c)	It was RESOLVED to approve the payment schedule up to 21 August 2025 and any items paid under delegated authority since previous schedule.	
85d)	It was RESOLVED to approve the 2025-26 receipts and payments, and bank reconciliation to 21 August 2025.	
85e)	IT was RESOLVED to approve the payment schedule up to 19 September 2025 and any items paid under delegated authority since previous schedule.	

85f)	It was RESOLVED to approve the 2025-26 receipts and payments, and bank reconciliation to 19 September 2025.	
25/26.86	Policies:	
	This agenda item was deferred to the next full Parish Council meeting due to be held on Thursday 30 October 2025 at 7:00pm.	
25/26.87	Settlement Sustainability Appraisal:	
	The Parish Council reviewed the Settlement Sustainability Appraisal. It was RESOLVED to approve that the Clerk would go back to the Forward Planning team at North Warwickshire Borough Council to ensure the other services and relevant information identified should be included for each settlement.	RS
25/26.88	Local Government Reorganisation and Devolution Survey for Town and Parish Councils and Parish Meetings:	
	It was RESOLVED to consider and complete the survey. The survey was considered. It was agreed that the Clerk would complete the Parish Council's views by Friday 26 September 2025 at 5:00 pm online.	RS
25/26.89	Warwickshire's Energy Survey:	
	It was RESOLVED to agree that the Clerk would complete the survey in line with the Neighbourhood Plan.	RS
25/26.90	Planning:	
90a)	To consider new applications: Reference: PAP/2023/0266-Old School Site The Parish Council noted the lack of further consultation regarding the application. It was noted that most of the documentation still stands in relation to the drainage and sewage. It was agreed that the Parish Council would respond based on objections and comments made previously. In addition to include comments on traffic management issues, the operating times of construction traffic, maintenance access and drainage. It was mentioned and noted that the Parish Council would be committed to the Neighbourhood Plan. SS would mention to North Warwickshire planning to consider the application proceeding before a planning committee rather than as a delegated decision, and request arrangements for a site visit to take place. (PAP/2025/0431 - this item was moved during the meeting). PAP/2025/0416, PAP/2025/0383, PAP/2025/0432 Councillors to forward any comments to the Clerk.	
90b)	To report decisions on previous planning applications made by North Warwickshire Borough Council (for information only) Reference: PAP/2025/0203, PAP/2025/0134, PAP/2025/0229, PAP/2025/0141, PAP/2025/0241 Granted.	
25/26.91	Items for Next Meeting:	

	Clerk to forward Agenda Item Reporting Sheet to Councillors.	
25/26.92	Date, Time and Place of the next Parish Council Meeting:	
	The next Parish Council meeting is to be held on Thursday 30 October 2025 at 7.00pm at the Playing Field Pavilion, Openfield Croft, Water Orton.	
25/26.93	Closed Session:	
	The meeting did not move into a closed session.	

There being no further business the Chair declared the meeting closed at 9.10pm

Signed:.....

Dated: