

MINUTES OF A MEETING OF WATER ORTON PARISH COUNCIL

held at the Pavilion, Openfield Croft, at 7.00pm on Thursday 26 March 2026

Members of the public and the press are welcome to attend

Present: Wendy Rees (Chair), Cllr K Brown, Cllr C Chown, Cllr R Coldrick, Cllr T Harrison, Cllr P Holloway

Guests: 0

Minute Taker & Clerk: Rachel Scully, clerk@wopc.org.uk

The Chair opened the meeting at 7.00pm

Agenda Item:	Minute:	Action:
25/26.01	Apologies:	
	Noted and accepted Cllr S Stuart,	
25/26.02	Public participation:	
	a) Members of the Public & Press None b) Reports from County and District Councillors (for information only) if present: Cllr Aitkenhead reported on and discussed the following; The potholes around the village. The traffic issues around the village and mentioned that enforcement has been out attending, and he has also been taking action himself to report issues. Mentioned that he keeps chasing for the painting of the disabled spaces but there is currently no anticipated date for the works to be carried out. Cllr Aitkenhead mentioned that he had attended at Special Management Zone (SMZ) meeting and he spoke about the traffic issues and road closures including the A446. He commented that tried to discuss the difficulties when works are being carried out resulting in road closures and the traffic issues caused by Severn Trent. c) Report from Police representative (for information only) if present: The police did not attend the meeting and there was no report available. The police report dated from 29.01.2026 to 26.02.2026 was received and noted. The Clerk to contact the police to try and establish whether Water Orton will have a local police officer contact.	
25/26.03	Declarations of Interest and dispensations:	
	Cllr Chown and Cllr Holloway declared their interest in agenda item: 25/26.12 and 25/26.19.	

25/26.04	Minutes:	
	It was RESOLVED to approve the minutes of the Parish Council meeting held on Thursday 26 February 2026.	
25/26.05	Reports from Chairman, Parish Councillors:	
	a) The Chair's Report was not available. b) The Borough Councillor's Report was received and noted. c) There were no other reports.	
25/26.06	Clerk's Report:	
	The Clerk's Report was not available. The Clerk reported verbally that the internal audit for year end was due on the Monday 06 May 2026, and the works to the website had been done in readiness.	
25/26.07	Defibrillators:	
	General discussions took place regarding defibrillators. Cllr Holloway is in the process of working towards putting a proposal together for consideration and discussion at a future full Parish Council meeting.	PH
25/26.08	Councillor Vacancies:	
	This item was deferred for a future meeting.	
25/26.09	Water Orton Parish Council Meeting Dates:	
	a) It was RESOLVED to approve the proposed Annual meeting and full Parish Council meeting dates. b) It was RESOLVED to approve that the date for the Meeting of the Annual Parish Assembly should be discussed and set at the proposed Community Engagement meeting to be arranged by the Clerk. The Clerk to make contact with the Methodist Church to establish whether any Parish Council notices can be displayed on any of there noticeboards.	RS RS
25/26.10	Website:	
	a) It was RESOLVED to approve waterortonparishcouncil.gov.uk for the gov.uk domain name. b) The Parish Council agreed for the Clerk to oversee the update to the current information on the website.	
25/26.11	Maintenance:	
	The monthly play inspection report from Cllr Chown was received and noted. The works to the wet pore surfaces, swings, links and bushes were due to be carried out in a few weeks to the village green play area. Await painting to the big slide to the village green play area.	
25/26.12	Bowls Club: Toilet Block Works:	
	It was RESOLVED to approve the proposed costs for the works to the Bowls Club toilet block on the basis of a 50/50 contribution of the quote costs between the Bowls Club and the Parish Council.	

25/26.13	Playing Field Gate:	
	The Clerk reported that Warwickshire County Council would not be prepared to complete the pathway until the changing round of the Vicarage Lane playing field entrance gates. It was RESOLVED to agree to leave the pathway unchanged and not proceed to change round the entrance gates due to the cost involved. The Clerk to look into signage to direct users that there is an alternative accessible route at the Pavilion, Openfield Croft.	
25/26.14	Reinstatement Cost Assessment Valuation Report:	
	The Reinstatement Cost Assessment Valuation Report conducted on the Pavilion, Bowls Club by Cardinus Risk Management, dated 11 September 2025 was noted and received.	
25/26.15	Finance:	
15a)	It was RESOLVED to approve North Warwickshire Borough Council grounds maintenance services contract for 2026/2027, and an audit would be carried out of the dog bins to reduce costs.	
15b)	It was RESOLVED not to consider the quotation proposal received from DCK Payroll Solutions due to the costs being similar to that of the provider currently used by the Parish Council.	
15c)	It was RESOLVED to defer the proposed increases of charges for Pavilion hire for 2026/2027 for a closer review of costings to take place for the Pavilion.	
15d)	It was RESOLVED to approve payment of invoices.	
15e)	It was RESOLVED to approve the payment schedule up to 20 March 2026 and any items paid under delegated authority since previous schedule.	
15f)	It was RESOLVED to approve the 2025-26 receipts and payments, and bank reconciliation to 20 March 2026.	
25/26.16	Policies:	
	a) It was RESOLVED to approve and adopt the Management Risk Assessment Strategy Policy. b) It was RESOLVED to approve and adopt the Website Accessibility Statement. c) It was RESOLVED to approve and adopt the Data Protection Policy. d) It was RESOLVED to approve and adopt the IT Policy. e) There were no other policies to consider.	
25/26.17	Neighbourhood Governance Structure:	
	The contents of the Neighbourhood Governance Structure Pack were received and noted. It was RESOLVED to approve that the Parish Council would not pass the motion outlined in the Neighbourhood Governance Pack.	
25/26.18	Local Government Reorganisation- Government Consultation:	
	The Parish Council received and noted the response to the consultation.	

25.26.19	Grand Union Canal Transfer – Phase Two Public Consultation:	
	The Grand Union Canal Transfer Scheme-Phase Two Public Consultation was received and noted by the Parish Council. The Parish Council agreed it would not submit a response to the consultation.	
25/26.20	IM Properties Planning Application:	
	The Parish Council received and noted the IM Properties Planning Application. The Parish Council agreed to email planning along the lines of supporting the response and representations put forward by Wishaw and Moxhull Parish Council to the proposed planning application.	
25/26.21	Planning:	
21a)	To consider new applications: Reference: PAP/2026/0188, Site Address: 31 Coleshill Road, B46 1QX, Development Description: Non material minor amendment to Planning Permission PAP/2025/0383 dated 31/10/2025 for Erection of single storey rear extension, relating to: reduction of number of skylights from 4 to 3 and change orientation. No comments	
21b)	To report decisions on previous planning applications made by North Warwickshire Borough Council (for information only). None	
25/26.22	Items for Next Meeting:	
	Clerk to forward Agenda Item Reporting Sheet to Councillors.	
25/26.23	Date, Time and Place of the next Parish Council Meeting:	
	The Annual Parish Council meeting is to be held on Thursday 28 May 2026 at 7.00pm at the Playing Field Pavilion, Openfield Croft, Water Orton.	
25/26.24	Closed Session:	
	The meeting did not move into a closed session. The agenda item was deferred until the next Parish Council meeting due to be held on Thursday 28 May 2026.	

There being no further business the Chair declared the meeting closed at 9.15pm

Signed:.....

Dated:

Chairman Initials.....

