# Agenda reporting sheet

**Insert the date of meeting here**: Thursday 29 October 2026
**(Appendix 5)**

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| **Agenda Item:**<br><br>Insert wording to appear on the agenda. The recommendation the motion/resolution that you are seeking i.e., "to resolve to…" "To note that …" | To note arrangements relating to the purchase and placement of poppies which make up part of the village's remembrance commemorations.<br><br>Recommendations:<br><br>• To note and grant dispensation with regards to the purchase of poppies with funds provided by Cllr Steve Stuart.<br>• To acknowledge the efforts of those regarding the village commemorations particularly those of Roy Charlesworth who recently passed away |
| **Background Information:**<br><br>Insert as much information as possible so that councillors have the detail, they need to make an informed decision e.g., cost, time, long term/short term project, where, how, when why?? | Poppy displays have become a regular feature of village life within Water Orton. The knitted versions decorate the Parish Church in the run up to Remembrance Sunday. There is also the annual procession to the new war memorial and public service.<br>The village has seen external displays of poppies in the village centre for many years. These were last year put up by Cllrs Brown and Stuart. However, the number of poppies is reducing through wear and the display has reduced.<br>Cllr Stuart has allocated a sum of £242.25 from his councillor grant to replenish the poppies. To enable this to happen the purchase needs to be done via the Parish Council. The poppies have been purchased by Cllr Stuart in advance to allow for delivery ahead of commemorations and the request is that the monies be reimbursed once grant funds are transferred. |

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| **Background Documents:**<br><br>Insert names of documents to be sent out with the meeting papers. | Invoice |

| **Implications to be completed:** | | |
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| Staffing Implications | | |
| Council objectives: | | |
| Equalities & Human Rights | | |
| Crime and Disorder | | |
| Biodiversity | | |
| Financial | There are no financial implications at this stage | |
| | There will be financial implications | |
| | There is provision within the budget | |
| | Decisions may give rise to additional expenditure | |
| | Decisions may have potential for income generation | |
| Legal | Power under which the spend can be actioned | |
| | GDPR - Data Privacy Impact Assessment | |
| | Other considerations: | |

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| Risk Management | |

**PLEASE NOTE**

Agenda item requests: these must be received by the Parish Clerk at least 6 working days before the meeting at which you would like your item to be considered.

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